



**CITY OF AUBURN  
PUBLIC WORKS COMMITTEE**

**December 7, 2009**

**DRAFT MINUTES**

**I. CALL TO ORDER**

Chairman Rich Wagner called the meeting to order at 3:00 p.m. in Council Chambers, located on the first floor of Auburn City Hall, 25 West Main Street, Auburn, Washington. Committee members present were: Chairman Rich Wagner, Vice-Chair Gene Cerino, and Member Sue Singer. Also present during the meeting were: Mayor Peter B. Lewis, Public Works Director Dennis Dowdy, City Engineer/Assistant Director Dennis Selle, Assistant City Engineer Ingrid Gaub, Senior Project Engineer Bill Helbig, Utilities Engineer Dan Repp, Engineering Aide Amber Mund, Project Engineer Robert Lee, Project Engineer Ryan Vondrak, Transportation Planner/Grants Manager Chris Hankins, Traffic Engineer Pablo Para, Street Systems Engineer Seth Wickstrom, Emergency Preparedness Manager Sarah Miller, Finance Director Shelley Coleman, Director of Information Services Lorrie Rempher, Financial Planning Manager Karen Jester, City Attorney Dan Heid, Nancy Wyatt from the Chamber of Commerce, Terry Davis from Comcast, Citizen Wayne Osborne, and Department Secretary Jennifer Rigsby.

**II. CONSENT AGENDA**

**A. APPROVAL OF MINUTES**

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee approve the Public Works Committee minutes for date, November 16, 2009.

Motion carried 3-0.

**B. APPROVE RIGHT-OF-WAY USE PERMIT NO. 09-39 FOR THE MAX HOUSE BUILDING AWNINGS**

Engineering Aide Mund reported that the permit is a renewal on an existing permit, which will extend the permit an additional five years. Member Singer noted the conditions do not require the awnings to be updated to meet the new Downtown Urban Design Standards. Assistant Director/City Engineer Selle stated it is noted in the agenda bill that the awnings do not meet the specifications in the current standards, however it is not included in the conditions of the permit but could be included if the Committee requested. Chairman Wagner stated he would approve the permit without the additional condition. Member Singer agreed. There were no questions from the Committee.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee approve Right-of-Way Use Permit No. 09-39 for the Max House Building Awnings.

Motion carried 3-0.

C. APPROVE RIGHT-OF-WAY USE PERMIT NO. 09-43 FOR BNBUILDERS FENCING OFF THE PARKING LANE ALONG A PORTION OF A STREET NW AND 2<sup>ND</sup> STREET NW

Engineering Aide Mund stated the permit is for a period of four months to complete work that is part of the tenant build out to the new medial office building. There were no questions from the Committee.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee approve Right-of-Way Use Permit No. 09-39 for BNBuilders.

Motion carried 3-0.

D. PERMISSION TO ENTER INTO AMENDMENT NO. 5 TO CONSULTANT AGREEMENT NO. AG-C-255 WITH INCA ENGINEERS INC. FOR ENGINEERING SERVICES FOR PROJECT NO. C207A, A STREET NW EXTENSION

Using an aerial map, Senior Project Engineer Helbig answered questions asked by Chairman Wagner regarding the increased cost of the agreement. Helbig stated the original agreement did not include final design or construction of the roadway on the properties owned by George Lyden and SHAG. It was anticipated that Mr. Lyden would develop the roadway in advance of the City's project similar to the Mohawk development along the corridor. However, the Lyden development is not moving forward at this time and the final design work for this section of roadway now needs to be included in the project. Additional project design and analysis was completed to address concerns raised by the Corps, Department of Ecology, EPA, and the Muckleshoot Indian Tribe related to the wetland impacts of the project. This analysis has resulted in a re-design of a portion of the roadway between 10<sup>th</sup> and 14<sup>th</sup> Streets resulting in a reduction of the wetland impacts from approximately 5.2 acres to 3.3 acres. This was done by reducing the overall foot print of impervious surfaces and by incorporating low impact development ideas to address the storm drainage requirements. Chairman Wagner asked about the amount the roadway was narrowed. Helbig answered there are two lanes in both directions, the median has been removed, the sidewalks were narrowed, and the stormwater option for the pond area was updated with lower impact technology. Helbig discussed the change in the location of the wetland mitigation within the AEP to address additional concerns by the Corps. At the previous mitigation location, the Corps was looking as additional buffer mitigation areas being required along SR167 and Main Street that did not count towards the overall mitigation for the project. The wetland mitigation site is now being moved to a location that was previously identified for the Downtown Water Quality pond, the Gertrude Jones property. The Water Quality project has been delayed which has allowed the City to look at switching sites. The Gertrude Jones site will allow the City to better meet the requirements of the Corps and DOE for mitigation of wetland impacts.

Director Dowdy and Senior Project Engineer Helbig responded to questions asked by Chairman Wagner and Member Singer regarding the buffer required along SR 167 for the original mitigation site. Chairman Wagner asked if the entire Gertrude Jones property would be mitigated. Helbig answered, to keep project cost down, only a portion of the property would be mitigated which would also allow the remaining property to be used for other mitigation projects.

Member Singer asked if the bicycle lanes were removed when the roadway was narrowed. Helbig answered the lanes were not taken out. The fifth lane median was removed and the sidewalk was narrowed on the east side of the roadway. Helbig answered questions asked by

Member Singer regarding requirements for development access. It was confirmed that the property to the east, the "MultiCare" parcel, will not be allowed to have direct access to 'A' Street since it was agreed several years ago, when the City purchased right-of-way from their parcel, that they would not provide half-street improvements to 'A' Street along their western property line.

The Committee and staff discussed the location of the property being used for wetland mitigation and the impact on future projects.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee recommend Council approve Amendment No. 5 to Consultant Agreement No. AG-C-255 for Project No. C207A, A Street NW Extension.

Motion carried 3-0.

**E. APPROVE AMENDMENTS TO ANNUAL ON-CALL AGREEMENTS FOR 2010**

Senior Project Engineer Helbig summarized the list of On-Call Agreements for 2010. Helbig explained that staff plans to extend the term of the majority of the existing agreements because consultants were not used heavily in 2009 and there are overall contract balances available on the agreements. Helbig further explained that there are two contracts as indicated in the agenda bill that will require additional not-to-exceed values as those contracts were used this year. Member Singer asked if the mosquito monitoring could be performed by staff. Mayor Lewis affirmed that the City does not have the certified trained staff or the equipment to do the monitoring.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee recommend Council approve the amendments to the Annual On-Call Agreements for 2010.

Motion carried 3-0.

**F. APPROVE FINAL PAY ESTIMATE NO. 2 TO CONTRACT NO. 09-02 IN THE AMOUNT OF \$0 FOR A TOTAL CONTRACT PRICE OF \$37,405.20 WITH BERNARD COMMERCIAL AND ACCEPT CONSTRUCTION OF PROJECT NO. CP0815, S. 277TH ST. RECONSTRUCTION PROJECT PHASE II – MARY OLSON FARM IMPROVEMENTS**

Senior Project Engineer Helbig was present. There were no questions from the Committee.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee recommend Council approve Final Pay Estimate No. 2 to Contract No. 09-02 and accept construction of Project No. CP0815, S 277<sup>th</sup> Street Reconstruction Project Phase II – Mary Olson Farm Improvements.

Motion carried 3-0.

- G. APPROVE FINAL PAY ESTIMATE NO. 6 TO CONTRACT NO. 08-03 IN THE AMOUNT OF \$142.50 FOR A TOTAL CONTRACT PRICE OF \$166,415.46 WITH EVERGREEN LANDSCAPE AND CONSTRUCTION, INC. AND ACCEPT CONSTRUCTION OF PROJECT NO. CP0741, A STREET PEDESTRIAN IMPROVEMENTS

Project Engineer Lee was present. Chairman Wagner asked if any public feedback was received regarding the project. Mayor Lewis stated he had received overwhelming support for the project from citizens. Vice-Chair Cerino said a citizen personally thanked him for completion of the project. Mayor Lewis said the project was very successful.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee recommend Council approve Final Pay Estimate No. 6 to Contract No. 08-03 for Project No. CP0741, A Street Pedestrian Improvements.

Motion carried 3-0.

### III. ISSUES

- A. RESOLUTION NO. 4544 ADOPTING THE CITY OF AUBURN REVISED AND EXTENDED 2010-2015 SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

Transportation Planner/Grants Manager Hankins presented the final bound draft of the 2010-2015 Six-Year Transportation Improvement Program (TIP) and Resolution No. 4544, executing adoption of the TIP. Hankins stated the Public Hearing would be held at the Council Meeting.

Traffic Engineer Para answered questions asked by Chairman Wagner regarding the project totals for TIP #17 on page 5 and page 33.

Chairman Wagner commented on TIP #26 and the potential discontinuation of the shuttle service due to budgetary constraints. Traffic Engineer Para stated King County Metro has already budgeted for their portion of the shuttle service and the City's costs are currently coming in under budget for the Lakeland Hills shuttle. Para said ridership is strong and the shuttle is not as costly to run as staff had anticipated. The Committee and staff discussed the partnerships between King County Metro and Pierce County. The Committee discussed not offering additional shuttle service in these difficult economic times. Mayor Lewis recommended the Committee review the shuttle service in more detail at a future meeting.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee recommend Council adopt Resolution No. 4544.

Motion carried 3-0.

- B. RESOLUTION NO. 4540 ADOPTING A NEW CITY OF AUBURN COMPREHENSIVE EMERGENCY MANAGEMENT PLAN (CEMP) REPLACING AND SUPERSEDING THE PRIOR PLANS

Emergency Preparedness Manager Miller was present. Miller stated ESF-6 was included, with shelter information, and a phone number was removed from the appendix of ESF-1. These were the only changes made to the plan since the previous review.

Member Singer asked why the evacuation notices were in English only. Emergency Preparedness Manager Miller answered that in the event of an immediate evacuation there may not be staff available to provide the notice in any other language. Member Singer suggested the policy state that if interpreters are available, the notice will be provided in additional languages. Miller outlined the steps being taken by staff to provide multi-lingual notification and the public education being provided.

Emergency Preparedness Manager Miller answered questions asked by Member Singer regarding pet emergency shelters.

Member Singer asked if there is an interlocal agreement with the Muckleshoot Indian Tribe, identifying the parking lot of the casino as a safe site. Miller explained the casino is not identified as a shelter but rather an elevation site in the event of a lahar evacuation for people to gather for transport to shelter sites.

Miller answered questions asked by Member Singer regarding meeting with service organizations and the roles the organizations would play in an emergency event.

It was moved by Vice-Chair Cerino, seconded by Member Singer, that the Committee recommend Council adopt Resolution No. 4540.

#### **IV. DISCUSSION AND INFORMATION**

##### **A. ORDINANCE NO. 6278 - BUDGET AMENDMENT NO. 3**

Finance Director Coleman briefed the Committee on Ordinance No. 6278, the 2009 Budget Amendment. Coleman stated a couple of projects are being cleaned up and savings in the Police Department are being reserved for the SCORE start-up costs in 2011 and 2012. Member Singer asked where the Police Department savings occurred. Coleman answered the savings occurred in the governmental jail. Member Singer asked what types of start-up and transition costs are expected for SCORE. Coleman stated the preliminary models estimate the costs to be an estimated \$1.3M because the City will still be responsible for debt service payments and facility operations prior to transitioning all of the prisoners to SCORE.

Finance Director Coleman stated the project summaries for all of the Capital Funds were attached to the ordinance for the Committee to review. Coleman said the ordinance will be reviewed by the Planning and Community Development Committee, Municipal Services Committee, and Finance Committee prior to going to Council for action on December 21<sup>st</sup>.

##### **B. ORDINANCE NO. 6285 – 2010 MIDTERM BUDGET CORRECTION**

Finance Director Coleman presented Ordinance No. 6285, the 2010 midterm correction, to the Committee. Coleman explained the primary changes in the budget are reductions in staff salaries and benefits, due to staff reduction and additional frozen positions, and reduction in the COLA to unaffiliated staff to keep the work group on par with the other affiliated groups. Coleman reported that negotiations with the affiliated groups are ongoing. The City is considering a furlough program for both the affiliated and unaffiliated work groups as part of negotiations. Savings created by the furlough program for the affiliated groups will be reflected in the first budget amendment in 2010. Mayor Lewis commented on the progress of the negotiations with the affiliated groups.

Finance Director Coleman noted that the contribution rates to the Equipment Rental Fund have been reduced by 25%, across all funds in total, and contributions to Information Services and Multimedia have also been reduced. Coleman stated Director of Information Services Rempher has extended the lifetime of some of the equipment and deferred some projects while consolidating other projects. There is an increase overall in contributions to Facilities as the new City Hall Annex comes online.

Finance Director Coleman answered questions asked by Member Singer and Chairman Wagner regarding the allocation of property tax from the General Fund to the Save Our Streets (SOS) Local Streets Fund.

Coleman continued, stating the COPS grant has been added the budget to fund five patrol officer positions. The General Fund revenue has been reduced to reflect those sources reduced in 2009 relating to sales tax and other state shared revenues and development fees.

Finance Director Coleman reported that the General Fund expenditures are reduced approximately \$3.2M from the original 2010 adopted budget. The reductions include reductions made in 2009, further departmental reductions in 2010, and additional costs related to the new City Hall Annex.

Coleman reviewed some of the larger programs and items that have been added and/or removed from the 2010 budget with the Committee. Member Singer commented on reducing the Neighborhood Grant Program. Mayor Lewis stated that program will be reviewed at next year's Finance Retreat. Coleman outlined the attached Draft 2010 Budget Proposal. Member Singer asked if the budget includes furloughs or reduction in staff. Mayor Lewis responded it includes both.

Finance Director Coleman responded to Chairman Wagner's questions regarding the increase in Non Departmental Expenditures.

Chairman Wagner asked where the revenue from the sale of City property in Bellevue was represented. Coleman answered that revenue is included in the 2009 budget to pay for expenditures related to SCORE.

The Committee and staff reviewed Ordinance No. 6285. Finance Director Coleman pointed out that section 2 on page 2 of the ordinance authorizes the unaffiliated employees' compensation to be increased by 3% as part of the COLA and then reduced by 1.92% to account for a forty hour furlough. Mayor Lewis explained why the affiliated employees are not yet included. Chairman Wagner asked if the forty hour furlough is per year and Coleman answered yes, and the furlough expires at the end of 2010. Mayor Lewis discussed how the furlough hours will affect future labor union negotiations and agreements. Member Singer commented on the methods used by other jurisdictions regarding furlough reductions being taken from employees' pay. Staff answered questions asked by the Committee regarding the use of furlough hours by employees. Finance Director Coleman discussed how furlough dollars will be recalculated into salaries for retirement.

Coleman reviewed the 2010 Mid Biennial Correction Schedule A with the Committee.

Finance Director Coleman answered questions asked by Chairman Wagner regarding the Community Center project and the New Market Tax Credit.

Mayor Lewis responded to questions asked by Chairman Wagner regarding where the reduction in staff will be reflected in the 2010 budget.

Mayor Lewis spoke about meetings that he, Finance Director Coleman, and Human Resources Director Heineman have recently held with staff regarding reduction in City revenue and pending reductions in City staff. Mayor Lewis discussed how a flood event will affect the City's businesses and will lead to a loss of sales tax income for the City.

Finance Director Coleman stated currently, the draft 2010 budget is balanced and the mandatory minimum reserve is met. Mayor Lewis said he has outlined all of the priorities of mandated City services and would like to schedule an early Financial Retreat to review, with Council, the City services and Council's priorities.

- C. RESOLUTION NO. 4548 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT FOR SERVICES BETWEEN THE CITY OF AUBURN AND THE AUBURN AREA CHAMBER OF COMMERCE TO OPERATE A VISITOR INFORMATION CENTER, PROMOTE TOURISM AWARENESS WITHIN THE CITY AND TO PROVIDE SERVICES ASSOCIATED WITH SUPPORTING THE CITY'S ECONOMIC DEVELOPMENT EFFORTS

Nancy Wyatt, representing the Chamber of Commerce, was present. Member Singer asked if it would be sufficient for the Chamber to meet with the Finance Committee, regarding its work with the Tourism Board, once a year instead of twice. Mayor Lewis and Chairman Wagner agreed once a year would be adequate.

Member Singer suggested amending the resolution so small incidental purchases made by the Tourism Board can be paid by the Chamber of Commerce and will no longer need to go through the Finance Committee for approval. Mayor Lewis asked Finance Director Coleman if that would be possible. Coleman answered it would and explained how the account would be reconciled on a monthly basis with the Finance Committee.

Chairman Wagner asked if incidentals included mileage to attend conferences or the cost of tuition. Ms. Wyatt answered it included both. Member Singer stated the costs are budgeted but currently, reconciling the account is more complex than it needs to be.

The Committee supported adoption of Resolution No. 4548.

- D. RESOLUTION NO. 4549 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH THOMPSON SMITH CONSULTING GROUP, INC. TO ASSIST THE CITY TO SECURE WATER RIGHTS FROM THE WASHINGTON STATE DEPARTMENT OF ECOLOGY FOR THE PURPOSES OF MEETING THE CITY'S WATER NEEDS

Mayor Lewis discussed meetings attended by Director Dowdy with the CWA. Mayor Lewis stated agreements should be completed in the first quarter of 2010, with a better than expected outcome for the City.

The Committee supported adoption of Resolution No. 4549.

**E. RESOLUTION NO. 4550 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A CONTRACT WITH WASHINGTON<sup>2</sup> ADVOCATES, LLC, FOR CONSULTING SERVICES**

Mayor Lewis answered questions asked by Chairman Wagner regarding services provided by Washington<sup>2</sup> Advocates.

Mayor Lewis outlined the legislative process for lobbying for Federal funds for projects following questions asked by Member Singer. The Committee and staff discussed securing Federal funds and the benefits of using the consultant. Mayor Lewis suggested having the consultants attend a Committee of the Whole Meeting to discuss with Council the process that is used. Chairman Wagner agreed.

The Committee supported adoption of Resolution No. 4550.

**F. 2010 SAVE OUR STREETS (SOS) PROGRAM STREETS**

Street Systems Engineer Wickstrom was present. Chairman Wagner asked if there will be an annual report for SOS. Wickstrom answered there will be an annual report presented to Committee in January 2010.

Member Singer asked about the methodology used in choosing the streets that are included in the 2010 SOS Program. Wickstrom answered streets downtown were focused on for the 2010 program and from the selected streets, staff chose locations where a less expensive pavement treatment was needed for preservation. Mayor Lewis commented some of the streets that require rebuild will be included in the program each year but because of the utility costs associated with rebuilds, staff needs to carefully review which streets are considered.

Chairman Wagner supports including streets in various locations through out the City because it is a benefit to more neighborhoods. Mayor Lewis agreed. The 2010 SOS program includes projects in the downtown and Les Gove areas plus 22<sup>nd</sup> Street NE.

Street System Engineer Wickstrom responded to questions from Chairman Wagner regarding the condition of the streets in the Lea Hill Annexation Area. Assistant Director/City Engineer Selle stated the streets are in fairly good condition.

Chairman Wagner asked for the number of miles to be included in the map legend. Wickstrom said he would include the mileage in the annual report.

Member Singer asked if gravel streets are included in the SOS Program or if Local Improvement Districts (LIDs) must be formed in order to pave the roadways. Wickstrom answered there are two categories for paving gravel roadways; 1) gravel roadways that serve only 1-2 properties, which are considered driveways and 2) more major gravel roadways, which are identified in the SOS Program as complete rebuilds and are prioritized as such.

**G. WATER AND STORM UTILITY RATE REVIEW**

The Committee reviewed the Utility Rate Study spreadsheets for each utility, provided by Utilities Engineer Repp. Chairman Wagner noted that for each utility a spreadsheet including system reinvestment, i.e. funding depreciation, starting in 2012 and a spreadsheet not including system reinvestment had been provided.

Water Utility

Item No. 7 – Water Supply Emergency Intertie: Chairman Wagner stated that the funding amount had been adjusted from \$10M to \$7M to reduce the percentage of rate increase. Director Dowdy reported that there will be a staff meeting to discuss the offer from Cascade Water Alliance (CWA), and subsequent counter offer from the City and that may affect Item No. 7. Chairman Wagner asked if the Committee Members still felt the amount for Item No. 7 should remain at \$7M. Director Dowdy stated that if the amount remained at a high level, it could solve the City's problems with permanent water supply.

Items No. 18 – New Academy Booster Pump Station & 19 – Academy PS #1 Improvements: Chairman Wagner verified the pumps and improvements were needed to provide fire flow capacity. Utilities Engineer Repp stated that was correct. The Committee and staff discussed moving the projects out to 2014. Repp explained that Academy Pump Station #1 is in need of replacement based on growth demand projections for the Academy area. The population numbers were provided by the Planning Department. Repp stated that there is a projected increase demand and the facility is old and needs to be upgraded to meet the demand.

The Academy Booster Pump Station is small and currently does not meet fire flow capacity. The Committee and staff discussed where the responsibility for making recommendations and fire flow capacity requirements lies. Utilities Engineer Repp stated the pump station improvements are already in design.

Utilities Engineer Repp stated that of the two Academy projects Pump Station #1 is the one that could be scheduled later in the planning horizon. The Committee and staff discussed the need to upgrade the Academy Booster Pump Station to meet fire flow capacity requirements but noted that any new developments in this area may be required to fund capacity requirements that are related to their developments.

Item No. 57 – Annual Rate Adjustment: Chairman Wagner stated the percentage of rate increase, 6.9% per year, is getting closer to an amount that he feels comfortable with.

The Committee reviewed line Item No. 57 on the spreadsheet that does not include system reinvestment, which estimates the annual yearly rate increase to be 5.6%. The Committee reviewed the monthly increase in dollar amounts for single family residences. Chairman Wagner stated he is comfortable with funding system reinvestment beginning in 2012, at an annual rate adjustment of 6.9%.

Assistant Director/City Engineer Selle stated that the spreadsheet shows only the short term effect of funding system reinvestment and the benefits would increase over time.

Item No. 42 - % of 2009-14 CIP Debt Financed: Utilities Engineer Repp responded to questions asked by Chairman Wagner regarding the increase in financed CIP debt, from approximately 30% to 64.3%. Chairman Wagner asked if there was a City policy stating the percentage of debt financed would not exceed 50%. Utilities Engineer Repp answered that current Utility policies does not address debt financing, however staff will bring back financial policies that do once the Committee reaches a consensus on funding system reinvestment.

The Committee supports the annual rate adjustment of 6.9% for the water utility which includes the system reinvestment funding starting in 2012.

Sewer Utility

The Committee reviewed the annual rate adjustment required and the monthly increase to the single family residences that includes the system reinvestment funding starting in 2012. The increase will be 10% yearly but is not a significant increase in dollars per month and that the consequences of inadequate sanitary sewer infrastructure are significant.

The Committee supports the annual rate adjustment of 10% for the sewer utility which includes the system reinvestment funding starting in 2012.

Storm Utility

The Committee reviewed the annual rate adjustment required and the monthly increase to the single family residences that includes the system reinvestment funding starting in 2012. The increase will be 5.4% yearly and will increase the monthly bill less than a dollar per month.

The Committee supports the annual rate adjustment of 5.4% for the storm utility which includes the system reinvestment funding starting in 2012.

The Committee requested a utility rate increase ordinance be brought for action.

**H. LAKE TAPPS DRIVEWAY TURN RESTRICTIONS**

Traffic Engineer Para reported that this issue came before the Committee in October 2007. The Committee reviewed the aerial map of the Lake Tapps Parkway.

Para explained the access restrictions to the Lakeland Town Center will be implemented using c-curbing and reflective 28 inch high reflectors, spaced with the c-curbing, in the existing striped two way left turn lane. Para answered questions asked by Chairman Wagner regarding the cross-hatched striped area which will be used to park vehicles during maintenance. Para said staff will work with the property management to address signage and stripping coming out of the property.

Chairman Wagner asked if it is possible to make a u-turn at Lakeland Hills Way. Para answered that u-turns are not restricted however there are only two lanes going westbound and larger vehicles are not able to make u-turns at that intersection.

Member Singer asked if the restrictions are recommended based on accident data. Para verified that to be the reason.

The Committee supported the proposed left turn restriction.

**I. 2009 PUBLIC WORKS PROJECTS UPDATE**

The Committee and staff reviewed the 2009 Public Works Projects spreadsheet.

Item No. 7 – Project No. C412B – AEP Birding Tower: Chairman Wagner asked if the Total Cost for the project was correct. Senior Project Engineer Helbig answered that is the total.

Item No. 15 – Project No. MS0903 – Terrace Drive Rechannelization: Director Dowdy spoke about the success of the rechannelization of Terrace Drive in regard to reducing speeding. Vice-Chair Cerino stated the rechannelization is very effective. Member Singer commented the improvements go up to Evergreen Heights.

Item No. 24 – Project No. CP0767 – Mohawks Plastics Site Mitigation: Helbig verified the project is currently under construction.

Item No. 26 – Project No. C504A – R Street SE Utility Improvements: Senior Project Engineer Helbig verified the Total Estimated Cost amount and Total Secured Funding amount to be correct. The MIT funds for the project are provided by MIT based on the actual bid contract amount and there will be reconciliation of their cost share after the City accepts the project as complete and all costs are finalized.

Item No. 28 – Project No. CP0741 – A Street Pedestrian Improvement: Member Singer commented the project can now be moved to the Completed Projects section of the spreadsheet. Helbig confirmed.

Item No. 35 – Project No. CP0764 – GSA Property Easement: Chairman Wagner asked if the cost included purchasing property. Senior Project Engineer Helbig answered it did not and that the cost included the roadway, the signalized access at C Street, and the utilities for the site. Assistant Director/City Engineer Selle answered questions asked by Chairman Wagner and Member Singer regarding the reason why City access and GSA access must be separated, which is due to the terms of the agreement with GSA for the property from GSA.

Item No. 44 – Project No. C412A – Auburn Environmental Park: The Committee and staff discussed project funding. Public Works support has not yet been defined.

Item No. 50 – Project No. CP0819 – Mill Cr/Peasley Canyon Culvert Replacement: Director Dowdy verified the City is responsible for the culvert replacement following questions asked by Vice-Chair Cerino.

Item No. 56 – H Street LID: Chairman Wagner asked if a 50% match was part of the LID agreement. Helbig verified a 50% match is needed. Chairman Wagner asked if there was adequate participation for the formation of the LID. Assistant Director/City Engineer Selle stated with the school's support there is however it was decided that due to the current economy the project would not move forward at this time.

Item No. 57 – Project No. CP0911 - F Street SE Improvements: Senior Project Engineer Helbig explained that the plan is to reconstruct F Street SE following the M Street Grade Separation, in response to questions asked by Chairman Wagner regarding project scheduling. There will be some minimal work completed in advance of the detour for the M Street project but the complete improvements will not be done until after the detour is over.

Item No. 67 – Project No. CP0915 – Well #1 Redevelopment: Chairman Wagner asked if there is any indication the redevelopment of the well will be cost effective. Helbig answered the consultant currently is working on a cost estimate.

Item No. 68 – Project No. C524A – SCADA Improvements: Member Singer asked for the status of the SCADA Project. Senior Project Engineer Helbig stated consultants are being reviewed for design work on the project.

Item No. 78 – 2008 Neighborhood Improvements: Chairman Wagner asked if the funds were grant funds from the Neighborhood Improvement Grant. Helbig answered the funds are granted by HUD.

Item No. 87 – Auburn Way S/M Street SE Intersection Improvements: Chairman Wagner commented that he would like to see this project move up on the priority list.

**J. CAPITAL PROJECT STATUS REPORT**

There was no additional review of Capital Projects.

**AGENDA MODIFICATION**

- K. RESOLUTION NO. 4530 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE ADDENDUM IV TO THE CABLE FRANCHISE AGREEMENT BETWEEN THE CITY OF AUBURN AND COMCAST OF WASHINGTON, RESOLUTION NO. 4531 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN INSTITUTIONAL NETWORK LEASE AGREEMENT BETWEEN THE CITY OF AUBURN AND COMCAST OF WASHINGTON IV, INC. AND COMCAST OF CALIFORNIA/COLORADO/WASHINGTON I INC., AND ORDINANCE NO. 6284 AMENDING CHAPTER 13.36, CATV SYSTEMS, OF TITLE 13, WATER, SEWERS, AND PUBLIC UTILITIES, OF THE AUBURN CITY CODE

Director of Information Services Rempher was present. Chairman Wagner asked how much maintenance of the network has cost in the past. Rempher stated the cost for maintenance is very minimal. Chairman Wagner asked who is responsible for the cost of repair when fiber is damaged during project construction. Rempher responded that the contractor is responsible for making repairs.

Director Rempher distributed an additional paragraph that will be included in Ordinance No. 6284.

There were no additional questions from the Committee.

**V. ADJOURNMENT**

There being no further business to come before the Public Works Committee, the meeting was adjourned at 5:34 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

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Rich Wagner  
Chairman

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Jennifer Rigsby  
Public Works Department Secretary